Tunisian Republic
Private Higher School of Engineers of Gafsa
Private Higher Education Institution,
State-approved under N° 05-2013

Course Title:	**French I: Communication technique & preparation for Delf B1**
Course Code:	LAC152
Program:	Master Degree In Computer Engineering
Department:	Computer Engineering
Course coordinator:	Dr. Krimi Hatem
Institution:	Private Higher School of Engineers of Gafsa (ESIP)

A. Course Identification

1. Credit hours: 1.5 (1.5-0-0)

2. Course type

a. College ☐ Department ■ Others ☐

b. Fundamental ■ Transversal ☐ Optional ☐

3. Level/year at which this course is offered: 1.1/3

4. Pre-requisites for this course (if any): Basic knowledge in French

1. Mode of Instruction (mark all that apply)

No	Mode of Instruction	Contact Hours	Self-study	Total workload
1	**Traditional classroom**	…..		
2	**Blended**	22.5		
3	**E-learning**	......	16.5	39
4	**Distance learning**	......		
5	**Other ()**	......		

2. Contact Hours (based on academic semester)

No	Activity	Contact Hours
1	**Lecture**	22.5
2	**Laboratory/Studio**	-
3	**Tutorial**	-
4	**Others** (specify)	-
	Total	22.5

B. Course Objectives and Learning Outcomes

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Course Description

This course helps students improve their French communication skills, focusing on both professional writing and speaking. It also prepares students for the DELF B1 certification by developing their listening, reading, writing, and speaking abilities through real-world scenarios. Students will learn to write clear and structured emails, reports, summaries, CVs, and cover letters, as well as speak confidently in meetings, discussions, and presentations. The course includes interactive exercises, role-playing, and audiovisual activities to enhance fluency and confidence in professional and academic communication.

Course Main Objective

The student should be able to:
- ✓ Communicate effectively in French in professional and academic settings.
- ✓ Write well-structured professional documents like reports, CVs, and emails.
- ✓ Speak confidently in presentations and workplace discussions.
- ✓ Understand and apply key grammar and vocabulary for effective communication.
- ✓ Improve listening and comprehension through videos and real-life conversations.
- ✓ Prepare for the DELF B1 exam with targeted exercises and practice tests.

1. Course Learning Outcomes

CLOs		Aligned PLOs
	Knowledge and Understanding	
1.2	✓ Understand the basics of French communication, including grammar, vocabulary, and writing techniques.	PLOK.1
	Skills	
1.1	✓ Apply effective communication skills in writing reports, emails, CVs, and cover letters, as well as in speaking and presentations.	PLOS.1
7.1	✓ Communicate clearly and professionally in different situations, using respectful and culturally appropriate language.	PLO.S7

C. Course Content

No	List of Topics	Contact Hours
1	Presentation of the course and level test through a discussion topic.	2
2	Communication: definition, types and obstacles.	2,5
3	Written and oral communication in French.	3
4	Professional writing (reports, minutes, notes, summaries, cover letters, CV...)	3
5	Difference between a personal letter and a professional letter.	2,5
6	Speaking (oral presentations...) and conducting meetings (preparation,	3,5

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	evaluation and conflict management...)	
7	Audio-visual session: videos to watch and comment on (Job interview, how to write a good CV, a covering letter, producing a professional e-mail...)	3,5
8	Pre-examination debriefing	1
9	Main review	1,5
Total		22,5

D. Teaching and Assessment

1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Teaching Strategies	Assessment Methods
1.0	**Knowledge and Understanding**		
PLO.K1	✓ Understand the basics of French communication, including grammar, vocabulary, and writing techniques.	- Lecturing speaking & writing	- Assignments, Quizzes, Exams,
2.0	**Skills**		
PLO.S1	✓ Apply effective communication skills in writing reports, emails, CVs, and cover letters, as well as in speaking and presentations.	- Lecturing - Tutorials - Courses project	- Assignments, Quizzes, Exams, - Assignments, Quizzes, Exams,
PLO.S7	✓ Communicate clearly and professionally in different situations, using respectful and culturally appropriate language.	- Lecturing - Tutorials - Courses project	-

2. Assessment Tasks for Students

#	Assessment task*	Week Due	Percentage of Total Assessment Score
1	Practical Work (written or oral)	Weekly	00%
2	Quizzes, Report & assignments	Random	00%
3	Midterm exam	8	00%
4	Final Exam	16	100%

E. Student Academic Counselling and Support

Arrangements for availability of faculty and teaching staff for individual student

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consultations and academic advice:	
- Office hours - Blackboard - Academic advisor - Bibliotic	

F. Learning Resources and Facilities

1. Learning Resources

Required Textbooks	- Philippe Liria, Jean-Paul Sigé & Emmanuel Godard – Réussir le DELF B1, ISBN: 9788484433569. - Céline Chabert & Anne Debeuckelaere – *Défi DELF B1*, PUG, 2017. ISBN: 97820706126734.
Essential References Materials	- NA
Electronic Materials	- TV5MONDE Apprendre – *Interactive French learning platform with videos and exercises* - YouTube Channels: Français Authentique, InnerFrench (for listening practice) - Mock DELF B1 Exams: Past exam papers for test practice
Other Learning Materials	- Jérôme Koechlin, "La communication professionnelle: les clés pour réussir"("Professional communication: the keys to success"), Paris : Edition PPUR 2015(1ère edition). - Michel Danilo, Lincoln, Jean-Luc Penfornis, "Le français de la communication professionnelle"("French for professional communication"), Allemagne : Edition Cle International (collection Le français de) 1993.

2. Facilities Required

Item	Resources
Accommodation	Classroom board Computer lab with the necessary software Internet access
Technology Resources	Data projector

G. Course Quality Evaluation

Evaluation Areas/Issues	Evaluators	Evaluation Methods
Effectiveness of teaching and assessment.	Students, course coordinator, Alumni, Employers	Direct/Indirect
Extent of achievement of course learning outcomes.	Faculty, Program Leaders, quality department	Direct

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Evaluation Areas/Issues	Evaluators	Evaluation Methods
Quality of Learning resources	Faculty, Program Leaders,	Direct, Indirect
Teaching and learning quality and effectiveness.	Students, Faculty Program Leaders,	Direct, Indirect

H. Specification Approval Data

Council / Committee	Computer Engineering Council
Date	11/09/2023