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|----------------------------|--|
| <b>Course Title:</b>       | <b>Communication technique and preparation for Delf B2</b> |
| <b>Course Code:</b>        | LAC252   |
| <b>Program:</b>            | Master Degree In Computer Engineering                      |
| <b>Department:</b>         | Computer Engineering                                       |
| <b>Course coordinator:</b> | Dr. Krimi Hatem  |
| <b>Institution:</b>        | Private Higher School of Engineers of Gafsa (ESIP)         |

### A. Course Identification

|   |  |
|---|--|
| <b>1. Credit hours :</b> 1.5 (1.5-0-0)                      |  |
| <b>2. Course type</b>                                       |  |
| a.  | College <input type="checkbox"/> Department <input checked="" type="checkbox"/> Others <input type="checkbox"/>        |
| b.  | Fundamental <input checked="" type="checkbox"/> Transversal <input type="checkbox"/> Optional <input type="checkbox"/> |
| <b>3. Level/year at which this course is offered:</b> 1.2/3 |  |
| <b>4. Pre-requisites for this course (if any):</b> LAC152   |  |
| <b>5. Co-requisites for this course (if any):</b> None      |  |

### 1. Mode of Instruction (mark all that apply)

| No | Mode of Instruction   | Contact Hours | Self-study | Total workload |
|----|-----------------------|---------------|------------|----------------|
| 1  | Traditional classroom | .....         | 16.5       | 39             |
| 2  | Blended               | 22.5          |            |                |
| 3  | E-learning            | .....         |            |                |
| 4  | Distance learning     | .....         |            |                |
| 5  | Other ()              | .....         |            |                |

### 2. Contact Hours (based on academic semester)

| No | Activity            | Contact Hours |
|----|---------------------|---------------|
| 1  | Lecture             | 15            |
| 2  | Laboratory / Studio | -             |
| 3  | Tutorial            | 7.5           |
| 4  | Others (specify)    | -             |
|    | <b>Total</b>        | <b>22.5</b>   |

## B. Course Objectives and Learning Outcomes

### Course Description

This course aims to improve students French communication skills, emphasizing technical and professional writing, oral expression, and preparation for the DELF B2 certification. Through a combination of interactive discussions, organized writing tasks, and practical speaking activities, students will build the fluency and confidence required to communicate effectively in academic, professional, and everyday contexts.

### Course Main Objective

- ✓ Achieve fluency and accuracy in French communication within professional and technical environments.
- ✓ Write clear, structured reports, summaries, emails, and business letters.
- ✓ Present and defend opinions effectively in debates, discussions, and formal presentations.
- ✓ Comprehend complex written and spoken French at an advanced level.
- ✓ Enhance listening and reading comprehension skills specifically for the DELF B2 exam.
- ✓ Prepare thoroughly for the DELF B2 exam through mock tests and focused exercises.

### 1. Course Learning Outcomes

| CLOs |  | Aligned PLOs |
|------|--|--------------|
| 1    | <b>Knowledge and Understanding</b>   |              |
| 2.1  | <ul style="list-style-type: none"> <li>✓ Achieve fluency and accuracy in French communication within professional and technical environments.</li> <li>✓ Prepare thoroughly for the DELF B2 exam through mock tests and focused exercises.</li> </ul>                        | PLO.K.2      |
| 2    | <b>Skills</b>  |              |
| 2.1  | <ul style="list-style-type: none"> <li>✓ Write clear, structured reports, summaries, emails, and business letters.</li> <li>✓ Present and defend opinions effectively in debates, discussions, and formal presentations.</li> </ul>  | PLO.S.2      |
| 7.1  | <ul style="list-style-type: none"> <li>✓ Communicate in a professional and respectful way, using formal language and correct expressions in different situations.</li> <li>✓ Enhance listening and reading comprehension skills specifically for the DELF B2 exam</li> </ul> | PLO.S7       |

## C. Course Content

| No | List of Topics  | Contact Hours |
|----|---|---------------|
| 1  | Presentation of the course and correction of the S1 exam.                     | 2             |
| 2  | Synthesis of documents.   | 2,5           |
| 3  | Taking notes from audio/written material.                                     | 3             |
| 4  | The internship report: a brief overview and steps to follow.                  | 3             |
| 5  | Practice session on some professional writing (cover letter and a CV prepared | 2,5           |

|              |  |             |
|--------------|--|-------------|
|              | for an interview...)   |             |
| 6            | Audio-visual session: videos to watch and comment on (interviews, how to write a good internship report, a cover letter for an internship, a professional e-mail...) | 3,5         |
| 7            | Preparation for the Delf B2 and a placement test   | 3,5         |
| 8            | Pre-examination debriefing   | 1           |
| 9            | Main review  | 1,5         |
| <b>Total</b> |  | <b>22,5</b> |

## D. Teaching and Assessment

### 1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods

| 3          | Course Learning Outcomes   | Teaching Strategies                             | Assessment Methods             |
|------------|--|---|--------------------------------|
| <b>1.0</b> | <b>Knowledge and Understanding</b>   |   |                                |
| PLO.K.2    | Understand and use advanced French for professional and technical communication. Skills                                      | - Lecturing speaking & writing                  | - Assignments, Quizzes, Exams, |
| <b>2.0</b> | <b>Skills</b>  |   |                                |
| PLO.S.2    | Write clear and structured reports, emails, and professional documents, and speak confidently in meetings and presentations. | - Lecturing<br>- Tutorials<br>- Courses project | - Assignments, Quizzes, Exams, |
| PLO.S7     | Communicate in a professional and respectful way, using formal language and correct expressions in different situations.     | -   | -                              |

### 2. Assessment Tasks for Students

| # | Assessment task*                 | Week Due | Percentage of Total Assessment Score |
|---|----------------------------------|----------|--------------------------------------|
| 1 | Practical Work (written or oral) | Weekly   | 00%                                  |
| 2 | Quizzes, Homework assignments    | Random   | 00%                                  |
| 3 | First mid Term                   | 08       | 00%                                  |
| 4 | Final Exam                       | 16       | 100%                                 |

## E. Student Academic Counselling and Support

|  |
|--|
| <b>Arrangements for availability of faculty and teaching staff for individual student consultations and academic advice:</b> |
| - Office hours   |

- Blackboard interface
- Academic advisor
- Bibliotic

## F. Learning Resources and Facilities

### 1. Learning Resources

|                                       |  |
|---------------------------------------|--|
| <b>Required Textbooks</b>             | <ul style="list-style-type: none"> <li>- Céline Chabert &amp; Anne Debeuckelaere – <i>Défi DELF B2</i>, PUG, 2017. ISBN: 978-2706126734.</li> <li>- Philippe Liria, Jean-Paul Sigé &amp; Emmanuel Godard – <i>Réussir le DELF B2</i>, Difusión, 2018. ISBN: 978-8484433590.</li> </ul>                         |
| <b>Essential References Materials</b> | - NA   |
| <b>Electronic Materials</b>           | <ul style="list-style-type: none"> <li>- Français Facile – <i>Grammar, listening, and writing exercises</i> (<a href="http://www.francaisfacile.com">www.francaisfacile.com</a>)</li> <li>- DELF Exam Samples – <i>Official DELF practice materials</i></li> </ul>   |
| <b>Other Learning Materials</b>       | <ul style="list-style-type: none"> <li>- <a href="https://www.podbean.com/podcast-detail/hvdrf-37d03/Learn-French-with-French-Podcasts---Fran%C3%A7ais-avec-Pierre">https://www.podbean.com/podcast-detail/hvdrf-37d03/Learn-French-with-French-Podcasts---Fran%C3%A7ais-avec-Pierre</a></li> <li>-</li> </ul> |

### 2. Facilities Required

| Item   | Resources                    |
|--|------------------------------|
| <b>Accommodation</b><br>(Classrooms, laboratories, demonstration rooms/labs, etc.) | classroom board software ... |
| <b>Technology Resources</b><br>(AV, data show, Smart Board, software, etc.)        | data show;                   |

## G. Course Quality Evaluation

| Evaluation Areas/Issues                            | Evaluators                                      | Evaluation Methods |
|--|---|--------------------|
| Effectiveness of teaching and assessment.          | Students, course coordinator, Alumni, Employers | Direct/Indirect    |
| Extent of achievement of course learning outcomes. | Faculty, Program Leaders, quality department    | Direct             |
| Quality of Learning resources                      | Faculty, Program Leaders,                       | Direct, Indirect   |
| Teaching and learning quality and effectiveness.   | Students, Faculty Program Leaders,              | Direct, Indirect   |

## H. Specification Approval Data

|                            |                              |
|----------------------------|------------------------------|
| <b>Council / Committee</b> | Computer Engineering Council |
| <b>Date</b>                | 07/02/2024                   |